



**Clarifications Concerning Documents and Evidence Identifying Shareholders and Proxies
Eligible to Register, Attend, and Vote at the Meeting**

The Company shall convene the Annual General Shareholders' Meeting 2023 on 20 of April 2023 through electronic meeting (E-AGM). The Company shall proceed with Guidelines for attending the AGM through Electronic Media (E-AGM) and the Appointment of Proxies. For transparency, fairness, and benefits to shareholders. The Company considers appropriate to impose procedures on review of evidence documents identifying shareholders or proxies as follows:

1. Proxy to attend the meeting

Shareholders would like to apply a Proxy Form A, a simple proxy form, or Proxy Form C for foreign investors appointing custodians as depositary; it can be downloaded from the Website <http://www.dodaydream.com/en/investor-relations/shareholder-information/shareholder-meeting>.

Shareholders may apply either Form A or B while foreign investors appointing custodians as depositary in Thailand can select Form A, B, or C. The company has sent the proxy form B with the invitation letter to the shareholders.

If the shareholder wishes to ensure flexibility in case their designated proxy is unavailable to attend the meeting, you may specify the names of multiple proxies. In such a case, any of the nominated proxies can attend the meeting on behalf of the shareholder. The shareholder should submit the proxy form and supporting documents (as specified below) to the company through the following channels by April 19, 2023.

- E-MAIL: COMSEC@DODAYDREAM.COM
- Post: Company Secretary, Do Day Dream PLC.

32 Keharomklao Road, Ratpattana, Saphansung, Bangkok 10240, Thailand

As the upcoming meeting will be held electronically (E-AGM), the company has made arrangements for shareholders to authorize their attendance starting April 1, 2023, at 12:00 noon through the "IR PLUS AGM" application or Web App, accessible via the link "webagm.irplus.in.th" on Google. The application is compatible with both iOS and Android mobile phones and all types of computer devices. To ensure a smooth process, it is recommended that shareholders complete the transaction at least one day before the meeting, that is, by April 19, 2023, at 5:00 p.m., for their convenience. Proxies can attend the 2023 Annual General Meeting of Shareholders on Thursday at 20 April 2023 at 9:00 a.m.

Supporting documents for identity verification process in case the shareholders appointing proxy to attend the E-AGM

Ordinary Person

- Thai citizen shareholder
- a) A Proxy Form which is completely filled and signed by the proxy grantor and the proxy;



b) A copy of valid ID card or a copy of government official card or a copy of state enterprise employee card or a copy of valid driving license certified true copy by the proxy grantor; and

c) A copy of valid ID card or passport (for foreigner only) certified true copy by the proxy. (Documents are required for the change of name and/or surname)

- Foreign shareholder

a) A Proxy Form which is completely filled and signed by the proxy grantor and the proxy;

b) A copy of valid ID card or passport certified true copy by the proxy grantor; and

c) A copy of valid ID card or passport (for foreigner only) certified true copy by the proxy.

Juristic Person

- Juristic person registered in Thailand

a) A Proxy Form which is completely filled and signed by the proxy grantor and the proxy;

b) A certified true copy of the Affidavit or Certificate of Incorporation issued by the Department of Business Development of the Ministry of Commerce in the period of not exceeding 6 months; and

c) A certified true copy of valid ID card or passport (for foreigner only) of authorized directors whose signatures appear in the letter of proxy and a certified true copy of valid ID card or passport (for foreigner only) of the proxy; and

- Juristic person registered in overseas.

a) A Proxy Form which is completely filled and signed by the proxy grantor and the proxy;

b) Affidavit or Certificate of Incorporation or Mutual Fund; and

c) A certified true copy of valid ID card or passport (for foreigner only) of authorized directors, whose signatures appear in the letter of proxy, and a certified true copy of valid ID card or passport (for foreigner only) of the proxy

2. Registration

As the meeting will be through electronic meeting (E-AGM) for your convenience, shareholders are requested to register in advance before the meeting date. The company will start allowing you to register from April 1, 2023 at 12:00 p.m. through the "IR PLUS AGM" application or Web App, accessible via the link "webagm.irplus.in.th" on Google. The application is compatible with both iOS and Android mobile phones and all types of computer devices. According to the rules for attending the shareholders' meeting via electronic media (E-AGM), however, you still can register to attend the meeting not less than two hours prior to the Meeting or from 8.00 a.m. on 20 of April 2023. Shareholders can attend the 2023 Annual General Meeting of Shareholders on Thursday at 20 April 2023 at 9:00 a.m.

Supporting documents for identity verification process in case the shareholders attending the E-AGM by themselves

- In the event that the shareholder is an ordinary person - Original ID card, passport/ other official documents issued by government authority for upload



- In the event that the shareholder is a juristic person – please attach an executed version of the power of attorney or a proxy and supporting documents as per the detail in “ 1. Proxy to attend the meeting ” is the evidence for identity verification through the system. By confirming the original by following the steps “Proxy attending the meeting”

Shareholders can download documents relating to the meeting and manuals on how to use the electronic shareholder meeting system (E-AGM) through the Company's website. available from March 20, 2023 onwards, and if you have any questions or inconvenience, please contact on business days and hours of the company:

Company Secretary

Call: 02-917-3055 Ext. 808, 304

E-mail: comsec@dodaydream.com

SCAN QR CODE TO WATCH THE PROCESS OF USING THE SYSTEM



Mobile Application



Web Application

3. Casting Votes Criteria

General Agenda

- I. A vote in each agenda shall be one share per one vote. Shareholders shall only vote for approve, disapprove, or abstain while splitting of votes is not allowed.
- II. Proxy:
 - a) Proxy shall cast a vote only as specified in the Proxy; non-compliance shall not constitute a valid vote by shareholders.
 - b) In the case that no instruction has been specified, or instruction is not clear on the Proxy in each agenda, or the Meeting considers or votes on any issue other than those specified on the Proxy, or there would be any amendment to or change in facts, then proxy shall have discretion to consider and vote as appropriate.

Director Appointment Agenda

Shareholders shall elect directors in accordance with the rules and procedures as follows:

- I. Every shareholder shall have one vote for each share he is holding;
- II. Each shareholder may exercise all the votes he has under item I. above to elect one or several director(s). In the case of electing several directors, he may not allot his votes to each unequally.



- III. The persons receiving the highest votes in respective order shall be elected as directors at the number equal to the number of directors required at that time. In the case of an equality of votes among the persons elected in order of respective high numbers of votes, which number exceeds the required number of directors of the Company at that time, Chairman of the Meeting shall be entitled to a second or casting vote.

4. Procedures on Casting Votes

Chairman of the Meeting or assigned officer shall explain casting vote, one share per one vote under the following procedures:

- I. Chairman of the Meeting shall ask the Meeting to cast vote on each agenda as to approve, disapprove, or abstain. A vote shall be cast by shareholder or proxy on one opinion only.
- II. Votes shall be counted only by shareholders who disapprove or abstain from votes as specified in the ballots distributed by the Company at time of registration so that such ballots shall be summed up and deducted from all votes by shareholders attending the Meeting, and that the remainder counted as agreement on such agenda.

5. Counting and Announcing the Votes

Assigned officers shall count and sum up votes on each agenda based on duly affixed on the ballots received and marked with disagreement or abstention, as the case may be, then deduct same from all votes by shareholders attending the Meeting. Results shall be announced for each agenda.